



# Workplace Giving

## FREQUENTLY ASKED QUESTIONS

### **Where is my donation going?**

100% of your donations go directly to MSFIN. We provide essential material aid to families in crisis across metropolitan Melbourne and the Mornington Peninsula. All services are offered free-of-charge to families.

### **What happens at the end of the financial year?**

Your employer or payroll manager will need to give you a written statement detailing the amount that has been donated at the end of each financial year, either separated from or on your pay summary (group certificate)

### **If our business administers a Workplace Giving Program, do all employees have to donate?**

No, the process is voluntary - both the employee and employer must agree to participate.

### **What if my employer doesn't have a Workplace Giving Program set up?**

Setting up a Workplace Giving Program is very straightforward. We have prepared a guide for employers with relevant steps and information from the Australian Taxation Office (ATO).

### **What is the cost to employers?**

Setting up the program into the payroll system through a few forms and entering deductings for each donator/employee once into an automatic payroll system is the only cost. We've attached a document prepared by the ATO regarding the setting up of Workplace Giving Programs as part of this information pack.

### **Is Workplace Giving the same as Salary Sacrificing?**

No. Salary Sacrificing can affect an employee's superannuation and payroll taxation calculations whereas Workplace Giving doesn't.

### **By donating through a Workplace Giving Program will my superannuation contribution be reduced also?**

No. The Workplace Giving arrangement does not affect an employee's gross income or other calculations such as superannuation guarantee payments or fringe benefits (FBT).

For more information please email [contact@msfin.org.au](mailto:contact@msfin.org.au)



**Providing essential material aid to vulnerable families in crisis**

